

Yeovil Cycling Club Annual General Meeting Minutes 2015

Meeting: *Yeovil CC Committee Meeting*

Location: *The Abbey Rooms, The Forum, Yeovil*

Date: *07 Sep 15*

At: *19:30*

Minutes prepared by: *Mark Plummer*

Next Meeting: *Sep 16*

At: *TBC*

Annex A: Record of Attendance of Non-Committee Members
Enclosure 1: Financial Report
Enclosure 2: Open Event Profits

	<i>Garry Mitchener</i>	<i>President</i>	<i>Present</i>
Chairman:	<i>Nick Armstrong</i>		<i>Present</i>
Committee:	<i>Mark Plummer</i>	<i>General Secretary</i>	<i>Present</i>
	<i>Derek Todd</i>	<i>Treasurer</i>	<i>Present</i>
	<i>Dave Lyons</i>	<i>Time Trial Secretary</i>	<i>Present</i>
		<i>Road Race Secretary</i>	<i>Position Vacant</i>
	<i>Stuart Wroot</i>	<i>Membership Secretary</i>	<i>Present</i>
	<i>Martin Wills</i>	<i>Runs Secretary</i>	<i>Present</i>
	<i>David Driver</i>	<i>Records Secretary</i>	<i>Present</i>
	<i>David Notley</i>	<i>Newsletter Editor</i>	<i>Present</i>
		<i>TVCRA Representative</i>	<i>Not Present</i>
	<i>Mark Fisher</i>	<i>Welfare Officer/ Press Secretary</i>	<i>Present</i>
Members:	<i>See Annex A</i>		

- Agenda:
- 1. Apologies*
 - 2. Matters Arising*
 - 3. General Secretary Report*
 - 4. Treasurer Report*
 - 5. Time Trial Secretary Report*
 - 6. Road Race Secretary Report*
 - 7. Membership Secretary Report*
 - 8. Runs Secretary Report*
 - 9. Records Secretary Report*
 - 10. Newsletter Editor Report*
 - 11. TVCRA Representative Report*
 - 12. Welfare Officer's Report*
 - 13. Press Secretary Report*
 - 14. Election of Officers*
 - 15. Agreement for dates for 2015*
 - 16. Affiliations*
 - 17. Motions*
 - 18. Any Other Business*

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Chairman's Opening Remarks

The Chairman welcomed club members present to the Yeovil Cycling Club Annual General Meeting 2015.

He went on to outline the club's achievements in the past year. The club has a membership of well over 100 and club runs are always well supported. The new club kit has been a great success and proving very popular. The film night went very well - but sadly only supported by 30 members. The club has successfully promoted 3 road races; the Ham Hill Road Race being the most significant with the win coming from local professional rider Marcin Bialoblocki.

However, with all events the club has struggled to gain support from volunteers to help run the events.

Evening time trials have also been well supported but again there has been similar difficulty with volunteers for marshalling duties. This issue was very articulately documented in '*The Pedaller*' by David Notley. The Committee has reflected on this and believe the club now has a decision to make, with 2 main options:

A. Do you wish the club to continue in its current fashion, ie promoting road races (which are well supported by riders of all levels); time trials and club runs? If so then you must also be prepared to help in some way. It is no good if, as has happened in the past, the AGM opts to promote these events and then there is a deadly silence when it comes to volunteering.

B. Or do you wish the club to be a simpler organisation, requiring virtually no input from its members, and reduced to running just Sunday club runs? It means all those riders which do want to race will be faced with the choice of remaining in a club that provides nothing for them or moving to a new club which does.

The chairman went on to state that how the membership feels about the club will be confirmed later in the meeting. There are several committee posts that will require filling as current incumbents will be standing down at this AGM. The chairman concluded by saying that if the club decides to go for 'Option B' then he will stand down as chairman, as this direction is not consistent with his personal ideal of what a cycling club should be.

1. Apologies

No apologies were received for the AGM.

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2. Matters Arising

The issue of non-members participating in club runs without registering emergency contact details was confirmed as having been addressed by the Club Run Secretary, as members are now joining the club soon after starting to ride club runs.

Derek Todd had also arranged for a storage facility for club equipment.

3. General Secretary Report

The role of General Secretary essentially requires me to act as an initial point of contact for the Club.

I receive numerous emails from cycle related commercial organisations, cycle shops, cycle coaches, website designers, and event organisers, especially for sportives. The most relevant and important of these are passed to Dave Notley for publishing on the Club website or even on Facebook, if appropriate.

I also deal with enquiries, comments and sometimes complaints from the general public. Recently this has been due to:

1. Riders getting dropped or riding inconsiderately on club runs
2. Club members jumping red lights - a downside to the popularity of our new kit is everybody knows who we are.

In addition to the above, I liaise with some of the sports governing bodies and affiliated charities, such as the CTC and Road Peace.

One of the main tasks however is to record the decisions of the Yeovil CC committee and produce minutes on a monthly basis.

I have conducted the role of secretary on and off for the past 5 - 6 years but unfortunately work and family commitments mean that currently I am unable to devote as much time as I would like to the Club and have decided that I will step down at this AGM.

The role of General Secretary is not particularly onerous; 1 evening a month for the committee meeting, followed by an hour or so to write up and distribute the minutes and a quick check of emails on a regular basis. On handover there is a small amount of extra work to update contact details with affiliated organisations but in general terms does not require any detailed knowledge of the workings of a cycle club - anyone with a rudimentary understanding of email and word processing can conduct the role effectively.

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4. Treasurer Report

Treasurer's Financial Report at Enclosure 1.

The significant points to note are as follows:

Excess of income over expenditure which is ostensibly due to membership subs and the success of race promotions.

With an income of £8349.18 and expenditure of £6870.23 this means the club account balance of approximately £15000.

There were cheques passed to British Cycling for the 2014 Ham Hill and Pittards Road Races amounting to £731.00 but despite chasing by the Treasurer these have yet to be cashed.

The main expenditure for the club has been club clothing but also of note is the fact that much of the old club kit was sold at a loss in order to clear stock.

It was also highlighted that the promotion of the road races and time trials were of financial benefit to the club, although that is not the reason for organising them. These events have generated over £7000 in the past 5 years - Enclosure 2 refers.

5. Time Trial Secretary Report

All or proposed events for this year were to be held on courses based on the A303.

With the traffic count figures going up each year, we were not going to be able to run our first 10 in May on a Saturday afternoon. We opted to run the event on a Sunday morning. We had a field of 36 riders as we later found out it clashed with an event in Wales and an event over in Poole. Thanks to Nick Young for promoting.

Our Open 25 scheduled for 19 Jul had to be cancelled due to impending bad weather. A very difficult decision was made by Dave Notley the night before.

As we couldn't find a suitable morning for the 10 in Sep, it was decided not to run the event in 2015 and review the situation for next year.

Our club evening time trials have again been popular with the last one tomorrow evening. Up to now we have had 519 rides this year in these events - up from 492 for the whole of 2014. Of this, 283 were YCC riders and 236 from other clubs.

One 10 had to be run as a 5 due to road works on the A303.

Thanks to Derek and Phil for timekeeping, Mark for organising the HQ and finally thanks to all the riders for marshalling; touch and go at times, but we got there in the end with the 52 marshals required for the year.

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6. Road Race Secretary Report

Position Vacant. Chairman reported the following:

3 road races were organised with Ann Ellington of Tor 2000 being paid to conduct the administration duties with British Cycling. The rest of the organisation was carried out by volunteers from Yeovil CC. It was noted though that this was made somewhat easier due to the use of Accredited Marshals. These have the legal power to stop traffic and in fact some police forces will only permit road races if Accredited Marshals are used. The provision of Accredited Marshals for road races is organised by British Cycling, so this reduces the burden on the club significantly.

7. Membership Secretary Report

The Secretary reported that there had been a steady stream of members joining the club with the highest membership for many years.

Current membership: 136
Seniors: 128
U18's: 8

First Claim: 129
Second Claim: 7

There were 34 members from last year that had not re-joined for 2015. Some of this was due to younger riders that had left the club to join a local racing team.

Sandra Wills enquired if the introduction of 'direct debit' as a payment option for club membership subscription would help to retain members. The Chairman asked those present for an indication of whether this was of interest to the club membership and a show of hands indicated that it was popular.

Nick Young suggested an 'on-line' payment option may be easier. The Treasurer agreed to investigate options for this.

Action: Derek Todd to investigate on-line payment option for club membership subscription.

Action: Derek Todd

8. Runs Secretary Report

The Sunday runs have maintained their popularity during the last year. Numbers remained static at around 25 during the winter and have increased to an average of 40 during the summer months. We have added a few new routes, Sandra's Hundred being the most ambitious. This seemed to catch the imagination of our seasoned riders and newcomers alike, with over 50 riders completing their century. It was also good for recruiting new members, as at least 5 signed on, subsequent to the event. Poor weather has meant that we have had to cancel our Sunday rides on three occasions, a slight increase on recent years. We have had a couple of incidents but no serious injuries.

Tory Black's Saturday runs are continuing, with between 6 and 12 riders out at a relaxed pace.

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The introduction of the new style kit has given us a greater sense of belonging and has helped club spirit immensely. Unfortunately it has made us more noticeable to the motoring public. No longer are we an anonymous bunch of cyclists and this has led to two complaints by drivers. On investigation the first was obviously the driver's fault but it made her feel better to blame our group of cyclists. The second involved club members cycling through a pedestrian crossing while the traffic light was on red. I would ask all club members not to do this in future. It's against the law, it brings the club into disrepute and it leaves us open to criticism by other road users. On the plus side, a lot of members who started off doing the short rides are now regulars in the longer faster groups. Road discipline has improved over the year and there is more camaraderie across all the Sunday riders. I will keep looking for new routes and challenges for the coming year so if anyone has any suggestions please let me know and we can sort out some fresh adventures.

9. Records Secretary Report

The Records Secretary Reported the following:

Since the revision of the VTTA standard tables in 2012, and again in 2013, it was inevitable that we would see a number of new vets plus records set.

To date, the records set during 2015 have been as follows:-

14 April - Shaun Walsh & Chris Martin, 5mile tandem, 10.59.
18 April - Shaun Walsh & Chris Martin 10mile tandem vets plus +2.26.
10 May - Simon Beard established a Yeovil-Weymouth-Yeovil record.
13 June - Nick Young 50mile, 1.50.21 & vets +29.39
14 June - Chris Martin & Shaun Walsh, tandem 10mile vets plus +4.31.
21 June - Rob Lee, 12hour vets plus + 15.92miles
26 July - Chris Martin & Shaun Walsh, tandem 25mile 51.53, vets +10.56, which is also a VTTA west group age record.
16 August - Rob Lee, 12hour vets plus, +37.19miles
23 August - Simon Beard, 25mile Novice record, 55.30
23 August - Nick Young, Andy Millward, Chris Martin 25mile vets team +40.32.

Other notable rides over the last 12 months include:-

Rob Lee - 'Everesting' on Winyards Gap, achieving a total height of 9056m in 19h 41m
Rob Lee - 3rd in Bristol 6hour MTB race
Mark Fisher - Rode a version of Liege-Bastogne-Liege Spring Classic.
Simon Beard - Rode a straight out 5mile in 9.52.

Visitors to the club evening time trials included:-

May - Marcin Bialoblocki (OneProCycling) set 10 course record in 19.46.
June - Will Bergfelt (Sportgrub-Kuota) rode 9, off-course but still fastest.
July - Cameron Campbell (Army CU), 9 course record 19.27.

In August, Martin Wills organised Sandra's 100 mile club run, which

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over fifty riders completed.

At the last count, there were 136 club members, which is thought to be a record number.

As the season is drawing to a close, please would all potential trophy winners make their claims. There is a list of trophies on the website. Anyone who is still holding club trophies that were awarded last year, please return them shortly.

10. Newsletter Editor Report

The newsletter is published quarterly and the Editor, David Notley had recently found the first edition he produced back in 1994. He passed thanks to all contributors and will be happy to take any contributions in the future. He suggested though that for some topics, Facebook may be a more appropriate medium, being a more flexible platform.

The website is updated regularly but lots of work is still required to scan and upload old news cuttings and archive material. The Editor stated he would welcome volunteers to assist in this process.

The Chairman thanked Dave for all his efforts with '*The Pedaller*' and emphasized the quality of this publication.

11. TVCRA Representative Report

Representative not present.

The Chairman reported that the future of the TVCRA was currently under discussion after recent difficulties with licensing compliance. The Officer In Charge at RNAS Merryfield had set new criteria for access to the airfield at Ilton, which was proving extremely difficult to archive.

The events were originally conceived to provide a low cost introduction to road and circuit racing in a safe traffic free environment and it is a shame that the facility may be lost. The Chairman had recently contacted the chair of the TVCRA and it was reported that the obstacles to achieving access to Merryfield were significant and the future for events held there remained uncertain.

Darren Caines, the current representative was unable to continue with the duty but there may not be a requirement for this post dependent on the outcome of the negotiations on access to Merryfield. Volunteers for the post will be sought once future of Merryfield is confirmed.

12. Welfare Officer's Report

This role is primarily for the safeguarding and protection of young people and vulnerable adults and is a mandatory position that the club must fill in order to maintain its British Cycling Go-Ride status. Thankfully there is nothing to report on this subject.

This year has been much the same as last year (2014).

Unfortunately we haven't had anyone in the role of Go-Ride coach for over two years now and our status as a Go-Ride club needs to be

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considered together with the bigger question of where we want to go as a club.

Maintaining our Go-Ride Status would require at least one coach, preferably two or three to share the workload, and a significant number of coaching sessions per year, held on a 'closed road' circuit. The easiest way to achieve this would have been for us to support the TVCRA coaching sessions at Merryfield. However, with the likely demise of this valuable resource this option is probably no longer available.

As a club, all we can do is continue to sign post any young riders to any coaching activities available regionally. However, if an alternative to Merryfield can't be found then this seriously reduces what is available locally.

Even if the club decides to drop its Go-Ride status then it would still be beneficial to keep the welfare role in the club and I am happy to continue in this role if re-elected.

13. Press Secretary Report

We had a good start to the year with a back page article in the Western Gazette on the Ham Hill and Pittards Road Races, together with an article, complete with a picture of the winner of the Ham Hill race, on their website. Unfortunately it then went downhill with only the weekly evening time trial results being published, albeit rather sporadically. Other submissions for open time trials, notable rides, and even photographs accompanying the evening time trial results, were not published.

The situation is better with the internet and social media. The website is a very good source of news and information (thanks to David Notley) and the club's Facebook page is well used (thanks to Martin Wills for keeping members informed and answering posted questions). Nick James has just volunteered to create and run a Twitter account on behalf of the club.

If anyone else from the membership wishes to take on the role of Press Secretary then I'm happy to stand aside. If not, I am happy to continue in this role.

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14. Election of Officers

Re-election of existing Officers:

All were willing to continue in their roles, with the exception of the following:

Mark Plummer as General Secretary
Dave Lyons as Time Trial Secretary
Darren Caines as TVCRA Representative

There was no opposition to this from those present at the AGM.

For the vacant positions of General Secretary, Time Trial Secretary and Road Race Secretary, the Committee provided a synopsis of the responsibilities for each post. This was done in order to inform those present what was involved and aid them in their decision making if they wished to consider volunteering. For all posts, it was made clear that there would be support from the committee.

Volunteers for General Secretary and Road Race Secretary were identified as follows:

For the position of General Secretary:

Nominee: Sandra Wills
Proposed: Martin Wills
Seconded: David Notley

For the position of Road Race Secretary:

Nominee: Nick James
Proposed: Martin Wills
Seconded: Nick Armstrong

The position of Time Trial Secretary caused significant debate because if the duty is conducted by a single individual, in its entirety, it is excessively onerous and time consuming to the point of being unachievable for most people. It was decided then that the position should become more of a coordination role and required a team to complete the duty throughout the year. A sub-committee was deemed the appropriate way to achieve this and would be formed in the coming months. Club members, Kevin Hodges and Simon Beard gave their emphatic support to this approach and would be willing to assist with this. With this concept agreed, Sue Chesterman volunteered for the post as follows:

For the position of Time Trial Secretary:

Nominee: Sue Chesterman
Proposed: Dave Lyons
Seconded: Stuart Wroot

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Officers for 2015/16 are therefore:

President	Garry Mitchener
Hon Vice President	Derek Todd
Executive Committee:	
Chairman	Nick Armstrong
Deputy Chairman	Derek Todd
General Secretary	Sandra Wills
Treasurer	Derek Todd
Time Trial Secretary	Sue Chesterman
Road Race Secretary	Nick James
Membership Secretary	Stuart Wroot
Runs Secretary	Martin Wills
Records Secretary	David Driver
Newsletter Editor	David Notley
TVCRA Representative	Position Vacant
Press Secretary	Mark Fisher
Welfare Officer	Mark Fisher
Delegates:	
BC	Nick Armstrong
CTT	David Notley
	Nick Young

15. Agreement for Dates - 2015

It was decided that this agenda item was not practical as there were too many external factors that affected this. It was therefore agreed that this item should be removed from the agenda in the future.

However it was agreed that 2 Open Time Trials and 3 Road Races would be promoted in 2016.

16. Affiliations

It was agreed that all affiliations should remain the same as 2015:

CTC, BC, CTT, WTTA, Road Peace, TVCRA and Nuffield Sports Pavilion, RNAS Yeovilton.

17. Motions

There were no motions to discuss.

18. Any Other Business

David Notley gave an overview of the new on-line clothing shop that had been set up for purchase of club clothing. It would initially be in place for 3 weeks and after this the orders would be processed and delivered to the club for distribution. The shop could not take account of the introductory discount offered to all club members on their first purchase of new club kit. It was stated that members would need to gain reimbursement on collection of the kit from David Notley.

David went on to say that it would be possible to re-open the shop in future, depending on popularity.

Record of Attendance of Non-Committee Members

- 1 Simon Beard
- 2 Kevin Hodges
- 3 Mark Rolls
- 4 Sandra Wills
- 5 David Carter
- 6 Nick James
- 7 Tina Keel
- 8 Sue Chesterman
- 9 Mike Ralph
- 10 Nick Young
- 11 John Williams
- 12 Rob Galvin
- 13 Tony James
- 14 Rob Jones
- 15 Ian English
- 16 Adrian Corbett
- 17 Tory Black
- 18 Robert Brakes

Yeovil Cycling Club Income & Expenditure 2014 – 15

INCOME		EXPENDITURE	
Opening Balance	12156.42	Affiliations:	
Membership Subs	1952.50	CTT (2015)	30.00
Race Promotions:		WTTA (2015)	15.00
Evening TTs (2014)	605.10	British Cycling (2015)	68.00
10 mi TT (Sep 2014)	248.20	TVCRA (2015)	75.00
10 mi TT (May 2015)	50.60	C.T.C. (2014-15)	60.00
25 mi TT (Jul 2015) cancelled	0.00	Road Peace (2015)	20.00
Ham Hill / Pittards (2015)	599.60	RNAS Site Access(2015)	156.00
John Andrews (2015)	462.00	Davis Hall W. Camel (2015-16)	100.00
JARR (2014) 10 unclaimed refunds-£55 costs	105.00		524.00
Race Catering	(253.73)	Donation (D Rayner) includes £16 from Pitt 2014	30.00
	1816.77	Engraving / Trophies	100.80
		RNAS Changing Rooms (2014)	437.00
Clothing Sales (Old stock at reduced prices)	574.00	Newsletter Postage / Printing	395.80
Deposit A/c Interest	5.41	New Clothing Purchase	4403.64
Cheques not presented 2014 (HH/Pit Levy £711)	731.00	Membership Sec. Expenses	84.62
New Clothing Sales (club subsidy £960.00)	3269.50	Forum Venue Hire	105.00
	20505.60	Equipment Storage	612.00
Income for Year	8349.18	Buffet & Film Night	82.28
		Web Hosting Service	95.09
		Total Expenditure for Year	6870.23
Excess of Income over Expenditure	1478.95	Santander (Current A/c)	10368.01
		Santander (Deposit A/c)	4915.15
		Cash in Hand	1.85
			15285.01
NB 2015 evening TT income & expenditure will be included in 2015 - 16 accounts, but income received by the treasurer to date is shown in the summary on the right.		Less current year's eve TT income to date	1,649.64
			13635.37
		Sep 2014 Balance plus current year's surplus	13635.37
		Non cash assets (old clothing 1155 written down, new kit 300)	881.00
		(Watches, Trophies, Boiler, Car Signs, Display Board)	500.00

YCC Open Event Profits

Open Event	2010/11	2011/12	2012/13	2013/14	2014/15	Total
Sep 10	145.60	168.20	115.00	231.60	248.20	908.60
Apr 10	141.84	281.62	221.90	299.70	50.60	995.66
Jul 25	54.54	144.04	21.07	137.00	0.00	356.65
HH/Pitt	653.80	892.70	760.67	850.00	599.60	3756.77
JARR	355.28	329.80	361.00	105.00	462.00	1613.08
Catering	69.89	82.43	94.95	47.46	(253.73)	41.00
Total	1420.95	1898.79	1574.59	1670.76	1106.67	7671.76