

# Yeovil Cycling Club Committee Meeting Minutes

**YCC Committee Meeting  
held at  
the Davis Hall, West Camel  
on 10 February 2016 at 1930**

Next meeting: 9 March 2016 at 1930

Those present:

<b>Chairman:</b>	Nick Armstrong	
<b>Committee:</b>	Sandra Wills	General Secretary
	Martin Wills	Runs Secretary/Facebook
	David Notley	Newsletter Editor
	Sue Chesterman	Time Trial Secretary
	Derek Todd	Treasurer
	Nick James	Road Race Secretary
	Stuart Wroot	Membership Secretary
<b>Apologies:</b>	David Driver	Records Secretary
	Mark Fisher	Press Secretary/Welfare Officer

Agenda

1. Apologies
2. Chairman's Opening Remarks
3. Actions from Previous Minutes
4. General Secretary's Report
5. Treasurer's Report
6. Time Trial Secretary's Report
7. Road Race Secretary's Report
8. Membership Secretary's Report
9. Runs Secretary's Report
10. Records Secretary's Report
11. Newsletter Secretary's Report
12. Facebook
13. Welfare Officer's Report
14. Press Secretary's Report
15. Any Other Business

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		<b>Action</b>
1	<b>Apologies</b> Apologies were received from Dave Driver and Mark Fisher.	
2	<b>Chairman's Opening Remarks</b> The Chairman welcomed all members to the meeting.	
3	<b>Actions from Previous Minutes</b>	
3.1	<b>Time Trial Secretary Report</b> Sue has received a list of club members from Stuart.	Closed
	Sue has passed the final dates to Dave Notley.	Closed
	Sue will produce a list of mobile numbers at a later date.	Sue Chesterman
	Derek will bring all relevant equipment to the March 2016 committee meeting.	Derek Todd
	First aid kit will need to be checked for expiry dates prior to start of the TT season.	Sue Chesterman
3.2	<b>Road Race Secretary's Report</b> Nick Armstrong /Nick James will be meeting with Andy Parker on 8 March to clarify the risk assessment process.	Nick Armstrong Nick James
	Derek has sent Carol Walsh a cheque to cover her training costs.	Closed
	Nick J and Nick A to liaise over the "job description" of the Road Race Secretary.	Nick Armstrong Nick James
	Nick James has booked the committee room at Long Sutton.	Closed
3.3	<b>Records Secretary's Report</b> The definition of "novice" is still to be discussed.	Dave Driver
	Dave Notley has amended the website to reflect that records are only claimable if the claimant is YCC first claim.	Closed
	Archiving of club records is ongoing – to be discussed at the next meeting.	Dave Driver
	Club rule 41 will be discussed at the pre AGM meeting in August. Sandra to add to August agenda.	Sandra Wills
	An amendment will also be required stating that riders attempting records will need to sign a disclaimer – to be discussed at pre AGM meeting.	Sandra Wills
3.4	<b>Membership Secretary's Report</b> "membership form" should read "membership renewal form".	Sandra Wills
3.5	<b>Any Other Business</b> Stuart has contacted the velodrome and the earliest date is end March/early April. It was decided to gauge numbers of those interested by a notice on Facebook. Stuart to draft words for Martin to post.	Stuart Wroot Martin Wills
	Nick James has passed on his Yeovilton contacts..	Closed
	Mark Fisher to book the Red House for next year's presentation evening.	Mark Fisher

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Nick James has spoken to Tory who is happy to co-host a bike maintenance evening. Sue and Nick to liaise with Tory to decide upon a date and to book the venue. Sue Chesterman  
Nick James

### 4 **General Secretary's Report**

Nothing to report.

### 5 **Treasurer's Report**

The treasurer gave the following report:

Income:

Membership	£544.00
New kit sales	£96.00
Film night takings	£94.10

Expenditure:

Carol Walsh (1 <sup>st</sup> aid)	£90.00
Dry wipe results board	£120.00
Refund for returned kit	£70.00
Charity payment via Tamborino's	£50.00
Membership secretary expenses	£37.37

Hall hire and Mark Fisher's expenses are still outstanding from the film night.

The total balance in the club account is currently £13,299.

### 6 **Time Trial Secretary's Report**

Sue presented a table showing the frequency of riders competing to find out who to approach to help out at future time trials. It was suggested to hand out a request for help from riders from other clubs at future time trials. Sue will email YCC time triallists requesting their help. Sue Chesterman

Dave Notley suggested putting some small posts in the verge to indicate where the signs need to be placed. This was discussed, alongside marking the road. No decision was made.

The results board will be kept with the signs and numbers,

Dave will send signing off sheets to Sue. Dave Notley

Dave Notley will contact Mark Plummer to check details for keys to the venue. Dave Notley

Sue to complete a Police Notification form. Sue Chesterman

### 7 **Road Race Secretary's Report**

Nick Armstrong will send an updated checklist to Nick James. Nick Armstrong

There are currently 66 entries for the John Andrews, 51 for Pittards and 20 for Ham Hill.

### 8 **Membership Secretary's Report**

There are now 88 paid up members at today's date (plus another 5 at the meeting).

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Stuart had been contacted by a member whose address had changed and who had therefore not received his newsletter. Discussion took place on ways for the club to be notified of changes in members' circumstances. It was suggested that a message could be placed on Facebook to the effect that if a member is not in receipt of the Pedaller they should contact the membership secretary.

Stuart Wroot  
Martin Wills

### 9 **Runs Secretary's Report**

Despite the winter weather there have been good turnouts of riders over the last month with 28/36/28/27 cyclists braving the elements.

On 7 February the trip to Poundbury proved a success in that club member Phil Laws had liaised with the manager at the garden centre and organised self-service tea and coffee stations alongside free cake samples. The trip was marred, however, by recording 8 punctures!

### 10 **Records Secretary's Report**

In the absence of Dave Driver it was decided to postpone discussion of archiving/amendments/distances etc until the next meeting.

Dave Driver

### 11 **Newsletter Editor's Report**

Nothing to report.

### 12 **Facebook**

Dave Notley is now an administrator on the Facebook page, rather than Mark Fisher. Martin will ask Mark if he still wants to be an administrator.

Martin Wills  
Mark Fisher

Martin will contact the current administrators, who are no longer YCC members, to thank them for their efforts and to let them know that we now have new administrators in place.

The other Facebook posts consisted of the usual lighthearted comments, items for sale, information and weekly club run posts. There are now 239 members in the Facebook group, considerably lower than those of Chard Wheelers and Somerset Road Club.

### 13 **Welfare Officer's Report**

Nothing to report.

### 14 **Press Secretary's Report**

Nothing to report.

### 15 **Any Other Business**

The film night was a success with thanks given to all those who helped, particularly to Sue for procuring free pizzas from Tamborino's. Sue donated the monies collected from their sale to Tamborino's for them to make a donation to a charity of their choice. Thanks also to Mark Fisher for organising the DVD, food and drink.

Sue suggested organising a Club Night every two months or so, starting with the maintenance event, to encourage the social side of the club. It was suggested to hold a club barbecue during the Tour de France or possible a hog roast.

Sue Chesterman

The opening of the club clothing shop has been delayed with no firm date given. Dave Notley has been informed that the shorts have been redesigned/improved and will be more expensive.

Dave Notley

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Nick James enquired whether it would be worth the club hosting a cycle jumble in the future. It was agreed to think about hosting one in the autumn/winter.

Nick Armstrong has been contacted by ex international Dave Smith, living in Brittany, who is keen to have an exchange race. Nick has asked about implications for race guarantee places and licences. This would be a reciprocal arrangement with YCC riders competing in Brittany. Nick Armstrong

There being no other business, the meeting closed at 9.30 pm.