

Yeovil Cycling Club Committee Meeting Minutes

**YCC Committee Meeting
held at
the Davis Hall, West Camel
on 11 November 2015 at 1930**

Next meeting: 9 December 2015 at 1930

Those present:

Chairman:	Nick Armstrong	
Committee:	Sandra Wills	General Secretary
	Martin Wills	Runs Secretary/Facebook
	Mark Fisher	Press Secretary/Welfare Officer
	David Driver	Records Secretary
	David Notley	Newsletter Editor
	Sue Chesterman	Time Trial Secretary
	Derek Todd	Treasurer
	Stuart Wroot	Membership Secretary
Member:	Mark Plummer (part time)	
Apologies:	Nick James	Road Race Secretary

Agenda

1. Apologies
2. Chairman's Opening Remarks
3. Actions from Previous Minutes
4. General Secretary's Report
5. Treasurer's Report
6. Time Trial Secretary's Report
7. Road Race Secretary's Report
8. Membership Secretary's Report
9. Runs Secretary's Report
10. Records Secretary's Report
11. Newsletter Secretary's Report
12. Facebook
13. Welfare Officer's Report
14. Press Secretary's Report
15. Any Other Business

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		Action
1	Apologies Nick James sent his apologies.	
2	Chairman's Opening Remarks The Chairman welcomed all members to the meeting.	
3	Actions from Previous Minutes	
3.1	Time Trial Secretary Report Dave Notley has received a quote from Burton Signs for a results board. It was unanimously agreed to purchase from them at the agreed price of £115. Sue will send out an email encouraging participation and help in the time trials. Stuart to provide Sue with a list of members' email addresses. An entry will also be made on the Facebook page. David Notley advised that he had printed off specimens of the risk assessments for existing club time trial courses and agreed to pass them to Simon Beard for his guidance in drafting risk assessments for the proposed 14 mile course.	Dave Notley Sue Chesterman Stuart Wroot Dave Notley
3.2	Road Race Secretary's Report Nick Armstrong and Nick James attended the Fixtures Meeting and the John Andrews and Ham Hill/Pittards dates have been changed to 24 April and 12 June 2016 respectively. Andy Parker has agreed to assist Nick James with the road race software. Nick Armstrong will pass on other paperwork, including maps and sign-on sheets.	Closed Nick Armstrong
3.3	Membership Secretary Report Tory to be issued with a letter stating that if he is leading a ride with children only, he should be DBS checked and have emergency contact details or riders. Sandra to draft. It was also agreed that emergency contact details should be available for all club riders. Dave Notley to outline in next newsletter.	Sandra Wills Dave Notley
3.4	Runs Secretary Report It was agreed that Sandra's 100 will become an annual fixture in club runs.	Closed
3.5	Records Secretary Report The word "senior" will be removed from all records at the end of the season. No YCC member has finished a road race this year, although one juvenile has completed a time trial.	Closed Closed
3.6	Newsletter Editor's Report All individual actions from the October meeting were completed and the newsletter has been distributed.	Closed
3.7	TVCRA Representative Report It is unlikely that racing will return to Merryfield. Other venues were discussed but nothing proposed. TVCRA will be removed from the agenda.	Closed

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3.8 Any Other Business

Nick Armstrong has liaised with the Davis Hall representative regarding available dates for the Film Night. It was decided to hold the event on Friday 5 February 2016, open to everyone. Payment would be requested for food and drinks. Nick Armstrong

Dave Notley and Mark Fisher will liaise to prepare the presentation board. Mark Fisher
Dave Notley

Derek has investigated the possibility of payment of subs by direct debit. There are companies who manage this facility for organisations taking a small percentage for doing so. However, it was decided to continue with the current method of payment and to encourage members to pay online. Closed

4 General Secretary's Report

Nothing to report.

5 Treasurer's Report

The treasurer gave the following report:

Income:

Membership £108.00

New kit sales £163.00

Expenditure:

Clothing balance £552.32

Newsletter (October) £122.40

New kit subsidy £340.00

CTT Affiliation 2016 £30.00

BC Affiliation 2016 £70.00

Membership Secretary expenses £2.49

RNAS changing room 2015 £402.00

6 Time Trial Secretary's Report

Sue suggested holding a "Try for Free" in April/May. It was unanimously agreed to include one on 5th May 2016. Sue Chesterman

Sue has prepared a spreadsheet of dates, Dave Notley to check. Dave Notley

Dates for the opens are not available, Dave Notley to chase.

7 Road Race Secretary's Report

Nick Armstrong has investigated first aid at road races. There are firms which can supply first aiders and equipped vehicles at various costs. Carol Walsh to be contacted to check that she is able to continue as first aider at the road races. Nick James

Nick James to check with Long Sutton village hall for availability and use of the adjacent school car park on race days, Nick James

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8 **Membership Secretary's Report**

6 new members have joined. There are now 141 members comprising 133 seniors and 8 under 18s.

9 **Runs Secretary's Report**

Martin reported that the club runs are still well attended, often with 40+ riders. Weather is usually the determinant of numbers,

10 **Records Secretary's Report**

All trophies and medals have been engraved ready for the presentation evening. Dave Driver showed the committee the trophy for Simon Beard, everyone approved.

The presentation list was handed to Nick Armstrong.

It was agreed that Rob Lee should retain the Somerset record trophy until the record is broken.

Reuben Stacey has ridden in events and will win the juvenile trophy.

Sean Walsh has suggested an evening vets time trial based on results. Dave Driver and Dave Notley to investigate. Sean has also made a claim for a vets 5 mile plus record. Dave Driver
Dave Notley

Dave Driver suggested that a notice should be displayed at time trials and in the newsletter regarding etiquette at the start line. Dave Driver
Dave Notley

11 **Newsletter Editor's Report**

The October newsletter has been printed and distributed.

12 **Facebook**

The YCC Facebook page continues to be very active. Posts vary from sales and general club information as well as Martin's weekly posts regarding club runs.

13 **Welfare Officer's Report**

Tory to be issued with a letter as per matters arising.

14 **Press Secretary's Report**

Although a full report of the hill climb was submitted, nothing was reported in the Western Gazette.

15 **Any Other Business**

Stuart Wroot proposed the possibility of organising a session at the Newport velodrome during the winter or to the Leigh Valley velodrome. Stuart will make enquiries and then post on Facebook for interest from members. Sue will contact Andy Cook as he has information regarding the Newport venue. Stuart Wroot
Sue Chesterman

Mark reported that 35 people had confirmed attendance at the club presentation evening.

Dave Notley reported that the clothing shop had worked well and had arrived on time. One member had reported a disparity in clothing size, Andy Crocker (Kalas) will see if he can help. Dave Notley

There being no other business, the meeting closed at 9.45 pm.